

Numdai Kwei Children's Centre

Term 2

2017

Newsletter



Welcome to our Term 2 Newsletter,

The second Newsletter for the year.

ROAD SAFETY- We would like to reinforce the importance of families being extra careful when walking in the carpark area with their children. As the journey to & from the centre requires walking on the road please ensure **that you hold your child's hand at all times**. We remind drivers that the car park is a **Children Zone** therefore slowing down your vehicle to a safe speed is of great importance.



Please **Hold Your Child's Hand At All Times** While Walking through the Centre Carpark Area



Meet The Centre Cook



Priscilla

Priscilla is the centre cook and floater covering educators breaks in the afternoon.

Priscilla has experience & qualifications needed for cooking in long day care centres and has a broad knowledge in accommodating to each child's dietary needs. She also holds her Certificate III in Children Services and is currently working towards her Diploma in Early Childhood.

A few words from Priscilla:

Hi there, I come from an Italian background, in my spare time I like to be with my family, friends and my partner. I love to cook, especially healthy nutritious meals. I have a passion for educating children of all ages and love building relationships with not only the children but also the families. I look forward to meeting all families Please feel free to come by the kitchen and introduce yourself if you have not already.

DOOR SAFETY

For the safety of the children, staff and families - it is of great importance that the door is CLOSED SHUT behind you when entering and exiting through the front door.



**PLEASE
CLOSE THE
DOOR
BEHIND YOU**

If you see unfamiliar faces at the door please kindly ask them to wait outside the door and advise them that you will get a staff member to attend to them.

JUST FOR LAUGHS

Q: What is the snake's favorite subject?

A: Hiss-story





THE RESULTS ARE IN...

Numdaji Kwei Children’s Centre Has Been Recognised as an EXCEEDING Centre by the Australian Education & Care Quality Authority. Thank you to all the families for their continued support and to the wonderful educator congratulations for your continued hard work.



Annual General Meeting – AGM

The Board of Management would like to invite **all families** to the Annual General Meeting (AGM). The meeting is to share with all stakeholders what has been happening at the centre over the past year as well as vote in new board members.

Monday 22nd of May 2017

6 pm at the Centre

Pizza and Drinks will be provided.

CHILDCARE NOT AVAILABLE

Please see office if attending

FEES

Families, it is vital that fees are paid on time. Fees are to be no more than 2 weeks behind as this then affects the running of the centre. Each Monday accounts are charged and invoices are distributed. We remind families that the method of payment is Direct Deposit and to please ensure that you enter your child’s name as the reference when making your deposit.

SIGNING IN AND OUT

Families please ensure you are signing in & out your child each day correctly. Please see below for an example of how you should be signing in and out.

Numdaji Kwei Children's Centre toddler Saturday, 6 February 2016

Child's Name	Time In	Sign In	Who will collect the child?	Expected Time Out	Time Out	Sign Out	Absent Code
1 Joe Smith	9:00	J Smith	Sandy	4:30	4:25	J Smith	
2							
3							

Note: It is important to write in who will be picking up your child. If throughout the day you require someone different to pick up your child please ensure you ring the centre and notify a staff member of the change.

Absent Days- If your child is absent from their booked day for any reason whether it be due to illness or holidays it is of great importance that you ring the centre to inform us.

